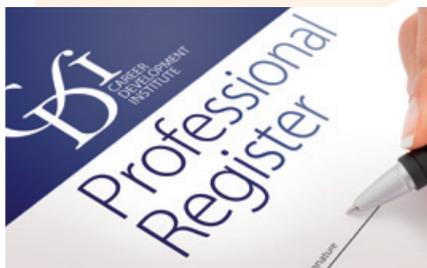




Academy

# QCF Level 6 Diploma in Career Guidance and Development

2020





## CDI Academy

The CDI Academy is pleased to offer a taught training programme for the QCF Level 6 Diploma in Career Guidance and Development.

This work-based qualification is designed for practitioners whose role involves providing personal career guidance and development to clients. Successful completion meets the qualification requirement for the UK Register of Career Development Professionals.

The learning programme will build your skills and knowledge, enabling you to motivate and empower individuals of all ages to make effective transitions in learning and work.

## Why choose the CDI Academy as your training provider?

The advantages of our programme are that it includes face to face training and one to one support. You can also access a wide range of resources to support your studies and benefit from networking with the other career development practitioners in your group.

As the professional body for the sector, the CDI is at the forefront of sector developments.

Our training team has a wealth of experience in the career development sector and the qualification itself was written by the CDI's Professional Development Manager.

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developments and involved in government and stakeholder consultations about any changes in the sector. You will therefore have access to the most up to date information as the sector evolves.

### CDI Membership

For all candidates undertaking the full Level 6 Diploma, seven units or three units it is a requirement that you are a member of the CDI. The full range of CDI membership benefits, including the opportunity to take part in all our CPD webinars and receive the quarterly magazine Career Matters, will be very useful to you when undertaking your studies and once you have completed the course. <https://www.thecdi.net/Join-Us/MemberBenefits>

As a special offer for those people undertaking the full Level 6 Diploma or the seven unit course, CDI full membership will be provided free of charge for a year. For those candidates undertaking the three-unit course we can offer full membership at a discount price of £55 (a saving of £75 as we will also waive the usual £25 admin fee). This applies to the first year of membership; thereafter the price of membership will be £105 per year.

# Qualification Structure

This is a 60 credit qualification achieved through a combination of mandatory (45 credits) and optional units (15 credits). For those on the full level 6 Diploma, the units undertaken will be all the mandatory units plus a choice from the optional units to cover the minimum 15 credits required.

Unit	Full Level 6 Diploma	For those holding the three Careers Leadership units	For those holding a pre-2011 NVQ 4 in Advice and Guidance or LDSS
Mandatory Units: 45 credits			
1	Preparing to work in the career information, advice and guidance sector	✓	
3	Career guidance theory	✓	✓
4	Agree the purpose of client-centred career guidance interviews and maintain communication with clients	✓	
5	Explore and agree the career guidance and development needs of clients	✓	
6	Use career and labour market information with clients	✓	✓
7	Work with other agencies for the benefit of clients and the organisation	✓	
2	Reflect on and improve professional practice	✓	✓
Optional Units we offer: 15 credits. For those delivering Personal Guidance this will normally be units 11, 15, 18 and 19			
11	Engage with support networks to help clients to meet their career-related needs: 3 credits		
15	Source, evaluate and use labour market intelligence with clients: 3 credits		
18	Plan, deliver and evaluate career-related learning in groups: 6 credits		
19	Evaluate Service Provision: 3 credits		
21	<i>Lead and manage career development work in an organisation*: 9 credits</i>		
22	<i>Continuously improve career development work in an organisation*: 6 credits</i>		
23	<i>Plan and design career-related learning programmes*: 5 credits</i>		

\*These units are also available as a stand-alone award for Career Leaders.



## Entry Requirements

The Level 6 qualification equates to **ordinary degree level** so you need to be able to study and produce assignments at this graduate level. You also need to be in a role in which you can produce the evidence for the above units.

## Programme Duration and Costs

Unit 15	Taught days	Duration - over	Cost £
Full Qualification	9	15 months	3400 plus VAT
Seven Mandatory Units	8	12 months	2800 plus VAT
Three Unit NVQ 4 Upgrade	4	7 months	1200 plus VAT

### Payment in full must be made before the course begins and is non-refundable

Costs cover the taught input days, tutor support, assessment, internal and external quality assurance, OCR registration and certification. Lunch and refreshments on the training days are also provided. You will also be provided with bespoke Work Books for each unit and access to resources.

### Further Information

Further details of the qualification, the delivery dates and the units involved can be found at:

<https://www.ocr.org.uk/qualifications/vocational-qualifications/vocational-qualifications-qcf-career-guidance-and-development-level-6-diploma-10215/>

<https://www.thecdi.net/CDI-Academy---QCF-Level-6-Diploma-Diploma>

If you have any questions please contact Marion Edwards, CDI Academy Manager

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