

The CDI Board Appointments Committee: Terms of Reference

The Board Appointments Committee was convened to support the work of the Honorary Secretary in maintaining robust processes for the recruitment of Directors of the CDI Board. This includes Member Elected Directors, Board Appointed Directors and Co-opted Directors. The group is chaired by the Honorary Secretary. Members of the group are appointed through self-selection. The ideal group size is four members including the Chair.

Purpose

The group will have the following as a remit:

- To monitor the vacancies and identify any forthcoming crises in Board membership which need addressing.
- To develop a plan of activities to raise awareness of the need and value of volunteering.
- To produce or commission articles, videos or other content aimed at encouraging volunteering for Board and EPSC roles.
- To establish and agree programmes of mentoring for potential officers, directors, and members of EPSC
- To be involved in the recruitment and selection of Board appointed and co-opted directors
- To produce guidance on standing for nomination and or election for Board posts
- To produce role descriptors for all roles.
- To demonstrate that the Board recruitment and selection processes are robust.

The group will meet as and when required to plan election or recruitment campaigns.

Business will be conducted online.