

*CDI Governance
Notice of Nominations and Elections*

Elected Board Directors

An opportunity to help lead your Institute

Our President and Board Members are volunteers who serve for a fixed term of office. The Board is now seeking to appoint to several roles on the Board as follows:

- A [President Elect](#),
- An [Honorary secretary Elect](#),
- A [Treasurer](#), and
- A [member elected Board member](#).

Please click on the live links in the Role titles above to access the role descriptors.

These roles which are nominated and elected by the membership, are for individuals who bring insights of the career development sector and wish to support their professional body to face the challenges of the future. This posts also provide a significant opportunity for an individual to gain valuable personal development experience.

This Notice provides information on:

1. The role of a CDI Board member
2. The nomination process
3. Timetable for appointment.

CDI Board Members

The CDI Board comprises the President, the President Elect, the Honorary Secretary, the Honorary Secretary Elect, The Treasurer and three Directors who are nominated and elected by the entire CDI membership. In addition, there are up to four Board members who are appointed by the Board following a selection process. The Board can also co-opt up to two directors for a specified term to undertake particular projects.

Information regarding [the role of a CDI Board Member](#) as well as the role of a [Role of a non-executive Director](#) can be accessed by clicking the links above.

Anyone wishing to discuss the role further can contact the President, Pete Robertson at p.robertson@napier.ac.uk or the Honorary Secretary, Nicki Moore at [nicki moore 50@hotmail.com](mailto:nicki_moore_50@hotmail.com)

Nomination Process

A nomination form can be accessed by clicking on the link below. It is simple to complete and requires members wishing to stand to list the names and membership numbers of **five** supporting members, and to complete a short supporting statement.

Nomination form for:

[President Elect](#)

[Honorary Secretary Elect](#)

[Treasurer](#)

[A member elected Board Member](#)

The CDI is a UK-wide membership organisation, with growing influence and our continued success is reliant on the ongoing support of our members. If you feel strongly about the development of the sector and our profession, this offers a way for members like you to define our strategy and shape our profession.

For information about standing for one of these roles please follow read [the FAQs](#).

A timetable for the nomination and election process is as follows:

- Notice to members seeking nominations: Monday 24 February
- Nominations close: Thursday 27 March, 4 pm
- Where there is more than one nominee for any post, the candidates' personal statements and election forms will be submitted for voting to the membership on the CDI website, week commencing Monday 7th April 2025. There will also be a confirmatory vote for posts where we have only received one nomination.
- Electronic voting by the membership closes: Monday 14 April, 9 am
- Candidates will be notified by Friday 18 April
- Results announced to the membership: Week commencing 21 April

The successful candidates will be invited to attend the Board meeting to be held on **April 30th** in Birmingham and invited to and announced at the CDI AGM in December.

Nicki Moore
Honorary Secretary